

## **Students Grievance Redressal Committee SGRC as per UGC Regulation, 2023**

### **Objective:**

To provide opportunities for redressal of certain grievances of students already enrolled in the University, as well as those seeking admission to the University, and a mechanism thereto.

### **Definitions:**

- (a) “Aggrieved student” means a student, who has any complaint in the matters relating to or connected with the defined grievances.
- (b) “college” means any institution, so defined in clause (b) of sub-section (1) of section 12A of the Act.
- (c) “Commission” means the University Grants Commission established under section 4 of the UGC Act, 1956.
- (d) “Declared admission policy” means such policy, including the process there under, for admission to a course or program of study as may be offered by the University by publication in the prospectus of the University.
- (e) “grievance” means, and includes, complaint(s) made by an aggrieved student in respect of defined things/cases as per clause 3 (1) (f) of UGC (Redressal of Grievances of students) Regulations, 2023.
- (f) “Ombudsperson” means the Ombudsperson appointed by the University.
- (g) “Prospectus” means and includes any publication, whether in print or otherwise, issued for providing fair and transparent information, relating to a University, to the general public (including to those seeking admission in such University) by such University or any authority or person authorized by such University to do so;
- (h) “Student” means a person enrolled, or seeking admission to be enrolled, in the University, to which these regulations apply.
- (i) “Students’ Grievance Redressal Committee (SGRC)” means a committee constituted under the regulations of UGC, at the University level.

### **Composition and Modus-Operandi**

- A complaint from an aggrieved student relating to the University shall be addressed to the Chairperson, Students’ Grievance Redressal Committee (SGRC).
- The composition of Grievance Redressal Committees (SGRC), will be as follows:

1. a) A Professor – Chairperson
  2. b) Four Professors/Senior Faculty Members of the Institution as Members.
  3. c) A representative from among students to be nominated on academic merit/excellence in sports/performance in co-curricular activities-Special Invitee.
- At least one member or the Chairperson shall be a woman and at least one member or the Chairperson shall be from SC/ST/OBC category.
  - The term of the chairperson and members shall be for a period of two years.
  - The term of the special invitee shall be one year.
  - The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
  - In considering the grievances before it, the SGRC shall follow principles of natural justice.
  - The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.
  - Regulation for grievance may be revise time to time on the directive of UGC and as per Academic Regulation of the University.
  - Any student aggrieved by the decision of the Students' Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

#### **Functions of Ombudsperson:**

- The Ombudsperson shall hear appeals from an aggrieved student, only after the student has availed all other remedies provided under these regulations.
- While issues of malpractices in the conduct of examination or in the process of evaluation may be referred to the Ombudsperson, no appeal or application for revaluation or re-totalling of answer sheets from an examination, shall be entertained by the Ombudsperson unless specific irregularity materially affecting the outcome or specific instance of discrimination is indicated.

- The Ombudsperson may avail assistance of any person, as amicus curiae, for hearing complaints of alleged discrimination.
- The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved student(s).

**SGRC Committee members with tenure:**

| Sl. No. | Name                                            | Capacity | Tenure                      | Mobile Number |
|---------|-------------------------------------------------|----------|-----------------------------|---------------|
| 1.      | Sri. K. Ramakrisna Rao<br>(Hod B&HS)            | Chairman | 01.07.2024 to<br>30.06.2026 | 6305700650    |
| 2.      | Sri. K Chandra Prasad<br>(Hod AI&ML)            | Member   | 01.07.2024 to<br>30.06.2026 | 9885613995    |
| 3.      | N.Devendra Reddy<br>(Dean, Faculty affairs)     | Member   | 01.07.2024 to<br>30.06.2026 | 7799480850    |
| 4.      | Dr. G.Bala subbaiah<br>(Dean, student affairs ) | Member   | 01.07.2024 to<br>30.06.2026 | 9985379993    |
| 5.      | Mrs. P. Blessy<br>SC/ST Nominnee                | Member   | 01.07.2024 to<br>30.06.2026 | 6304322097    |
| 6.      | V.Gangadhar shiva,<br>(Student Nominnee)        | Member   | 01.07.2024 to<br>30.06.2026 | 9182226944    |
| 7.      | K. Bharathi, (Student<br>Nominnee)              | Member   | 01.07.2024 to<br>30.06.2026 | 8247469584    |

**Ombudsperson:**

- Dr. S. Shakeel Ahamed Professor and COE
- Tenure: 01.07.2024-30.06.2027
- Contact number: +91-9441404099
- Email-ID: shakeelkdp@gmail.com